



## NZIBS Core Module Training Course Registration Form 2019

If you wish to register for any of the below modules please complete this form and return it with payment to the New Zealand Institute of Building Surveyors Inc.

### Registration Fees for 2019 Modules

Tick all modules you wish to register for. The below charge is to cover the venue, presenter, administration, completion certificate and marking of the exam paper. Catering is offered at all NZIBS Core Module training courses.

### SPECIAL OFFER

5% discount - when you purchase the 10 module package. (if paid in full prior to starting the modules - members only).

### Core Module Training Course - Auckland

below fees are exclusive of GST

TICK HERE	Date	Duration	Course	NZIBS Member rate	Non Member rate
	Tuesday 5 March 2019	1 day	Module 1 Properties of Moisture	\$795	\$995
	Wednesday 6 - Thursday 7 March 2019	2 days	Module 2 Forensic Techniques * (includes bus hire and admin fee)	\$1295	\$1495
	Friday 12 April 2019	1 day	Module 3 The Building Act Regime	\$795	\$995
	Thursday 11 April 2019	1 day	Module 4 Recording and Reporting	\$795	\$995
	Tuesday 7 May 2019	1 day	Module 5 Part A - Decay, Fungi & Moulds, Part B - Durability & Materials Performance	\$795	\$995
	Wednesday 8 - Thursday 9 May 2019	2 days	Module 6 Cladding Systems	\$1195	\$1395
	Wednesday 12 June 2019	1 day	Module 7 Condition/Compliance Reporting	\$795	\$995
	Thursday 13 June 2019	1 day	Module 8 Part A - Asset Management & Maintenance Planning, Part B - Dilapidations (Lease, Reinstatement)	\$795	\$995
	Tuesday 23 July 2019	1 day	Module 9 Part A - Remediation	\$795	\$995
	Wednesday 24 July 2019	1 day	Module 9 Part B - Contract Administrations	\$795	\$995
	Thursday 25 July 2019	1 day	Module 10 Part A - Residential Property Inspections	\$795	\$995
	Friday 26 July 2019	1 day	Module 10 Part B - Technical Due Diligence for Commercial Properties	\$795	\$995
	As above	14 days	<b>10 Module Package - All modules listed above</b>	\$10,440	\$12,840

### NZIBS Exam resit dates 2019

below fees are exclusive of GST

TICK HERE	Location	Date	NZIBS Module Exam Resit Please indicate what module #	NZIBS Member rate	Non Member rate
	Christchurch	Wednesday 27 February 2019		\$195.00	\$250.00
	Christchurch	Wednesday 29 May 2019		\$195.00	\$250.00
	Christchurch	Wednesday 28 August 2019		\$195.00	\$250.00
	Christchurch	Wednesday 27 November 2019		\$195.00	\$250.00
	Auckland	Thursday 28 February 2019		\$195.00	\$250.00
	Auckland	Thursday 30 May 2019		\$195.00	\$250.00
	Auckland	Thursday 29 August 2019		\$195.00	\$250.00
	Auckland	Thursday 28 November 2019		\$195.00	\$250.00

An exam resit can be conducted in Wellington anytime, by appointment.

	Diploma Application Fee	\$295
	Certificate in Residential Property Inspection	\$295

NOTES: \* The Core Module 2 registration fee covers: Day two bus travel costs and arranging the off-site inspections.



**NZIBS Core Module Training Course Registration Form 2019**

Yes, I would like to register to attend the NZIBS Core Module Course.

Name:

Address:

Telephone:

Mobile:

Email:

Auckland CBD	\$	<input type="text"/>
Additional Options	\$	<input type="text"/>
Application Fee	\$	<input type="text"/>
<hr/>		
SUBTOTAL	\$	<input type="text"/>
+GST:	\$	<input type="text"/>
TOTAL:	\$	<input type="text"/>

Are you a NZIBS Member?

NZIBS Student Member

NZIBS Transitional Member

If you are not a member of NZIBS, would you like information on joining the organisation?

YES       NO

By completing the NZIBS Core Module training registration form 2017, this confirms your attendance. Should you wish to cancel and not incur any cancellation fees, you will need to provide in writing your request to cancel before registrations close off for the training course. Payment is required upfront before the commencement of the module or when registrations close off. Only once we have your payment, will we release the pre course reading to you.

No payment is required until registrations close and the course has been confirmed to go ahead. A GST receipt will be issued upon payment being received. NZIBS now offers two payment options; credit card or online banking. For online banking please deposit your registrations fees (incl GST) into the nominated bank account as shown. To pay by credit card please call NZIBS Secretary on Ph: 0800 11 34 00, option 3.

Once completed, please send this registration form to;  
**secretary@buildingsurveyors.co.nz**  
**New Zealand Institute of Building Surveyors**

Please pay via online banking to Direct credit to:

**BNZ 02 0910 0154498 00**  
Reference: your name and module name.

A GST receipt will be issued upon payment.

**www.buildingsurveyors.co.nz**  
**0800 11 34 00**

NOTES: \* The Core Module 2 registration fee covers: Day two bus travel costs and arranging the off-site inspections.





## NZIBS Core Module Training Course Registration Form 2019

### Terms and Conditions

NZIBS Diploma in Building Surveying. ISO9001:2008 – NZIBS Core Module Training Programme 2018 terms and conditions;

The above costs are exclusive of GST. The registration cost covers the course, pre course reading, trainer, exam marker / moderator fee, morning / afternoon tea, light luncheon and a completion certificate only.

By completing the NZIBS Core Module training registration form 2017, this confirms your attendance. Should you wish to cancel and not incur any cancellation fees, you will need to provide in writing your request to cancel before registrations close off for the training course. Payment is required upfront before the commencement of the module or when registrations close off. **Only once we have your payment, will we release the pre course reading to you.**

For a NZIBS Core Module Course to run we require a minimum of 10 and a maximum of 20 participants. Notice will be given on the day registrations close, 2 weeks prior to the course date should the course be cancelled, due to attendance numbers.

Should you wish to register onto any Core Module training course after registrations have closed off, you will need to confirm in writing that you acknowledge the pre course reading has been sent out already and that you confirm that you will not be disadvantaged by receiving this information late. We are unable to register nor provide pre course reading to anyone 5 working days before a training course. Please note: the Core Module training pre course reading is extensive and it will help you prepare for your examination at the end of the course day therefore you need to allow yourself time to read and study this material before attending the course.

No refund will be given for any cancellation after registrations have closed, or as a no show or for sickness on the course day. Cancellation policy; \$250.00 + GST per day will apply. A substitute can be provided in place of the person who is unable to attend.

No refund or discounts are offered if the participant chooses to attend the course and not undertake the examination.

Any resit examination that is taken at a later date will incur a resit charge, please refer to the registration form, for that charge.

Any course information previously provided that is requested at a later date will incur an administrative charge of \$25.00 + GST.

**An examination resit needs to be conducted within one year of the Core Module training course attendance date / failed exam.** If you are unable to resit the examination after one year, you will need to complete the module course again, at a discounted one off fee.

The current pass mark is 70% for a NZIBS Core Module Exam. For those who are unsuccessful in the NZIBS Module Exam and have achieved a mark under 55% or similar, your exam mark will be referred to the NZIBS Training committee who will determine whether you can undertake an exam resit or you will need to complete the course again; NZIBS will offer a discount off the course registration fee in such circumstances.

The Diploma in Building Surveying ISO9001:2008 is only available to those students who attend all Core Module Training courses and have passed their Core Module 1 – 10 exams from 2015 onwards. If you completed and passed an exam prior to 2015, you will need to attend the course and undertake the examination again. Since February 2015, NZIBS Core Module training programme has undertaken an extensive review which in turn has changed most training courses and how the examinations are conducted.

Should you wish to apply for your Diploma in Building Surveying – ISO9001:2008, please contact NZIBS – 0800 11 34 00, option 1 or email: gm@buildingsurveyors.co.nz. The application can take up to 6 – 8 weeks to be finalised. There is a Diploma application fee of \$295.00 + GST.

As part of awarding the Diploma we present these at the annual NZIBS Conference each year in September. Should you wish to receive your Diploma beforehand, we can courier;

- Diploma certificate only in a tube - \$35.00 + GST
- Framed Diploma, wrapped - \$99.00 + GST

#### NOTES:

- \* The Core Module 2 registration fee covers: Day two bus travel costs and arranging the off-site inspections.

Please note: should you fail the NZIBS Core Module 2 on-site examination, regardless of the in-house exam mark you will need to complete the full module and the on-site exam again.

