



NZIBS Core Module Training Course Registration Form 2022

If you wish to register for any of the below modules, please complete this form and return it with payment to the New Zealand Institute of Building Surveyors Inc.

Registration Fees for 2022 Modules

Tick all modules you wish to register for. The fee covers the costs for the venue, presenter, admin, completion certificate and marking of the exam paper. Catering is included for full day courses.

SPECIAL OFFER

Discounted rate when you book the certificate or diploma package

Core Module Training Course – Auckland

below fees are exclusive of GST

TICK HERE	Date	Duration	Course	NZIBS Member rate	Non Member rate
	Tuesday 29 March 2022	1 day	Module 1: Introduction to the Building Act and Related Legislation	\$795	\$995
	Wednesday 30 March 2022	1 day	Module 2: Properties of Moisture	\$795	\$995
	Tuesday 3 & Wednesday 4 May 2022	2 days	Module 3: The Building Envelope and Cladding Systems	\$1,195	\$1,395
	Tuesday 31 May 2022	1 day	Module 4: Condition & Compliance Reporting	\$795	\$995
	Wednesday 1 June 2022	1 day	Module 5: Residential Property Inspections	\$795	\$995
	Tues 28 to Wed 29 June 2022	2 days	Module 6: Forensic Investigations *	\$1,295	\$1,495
	Tuesday 26 July 2022	1 day	Module 7: Technical Report Writing for Expert Witnesses	\$795	\$995
	Wednesday 27 July 2022 (am)	½ day	Module 8: Decay, Fungi & Moulds	\$395	\$495
	Wednesday 27 July 2022 (pm)	½ day	Module 9: Durability & Materials Performance	\$395	\$495
	Tuesday 23 August 2022	1 day	Module 10: Building Remediation	\$795	\$995
	Wednesday 24 August 2022	1 day	Module 11: Contract Administration	\$795	\$995
	Thursday 25 August 2022	1 day	Module 12: Asset Management & Maintenance Planning	\$795	\$995
	Wednesday 21 September 2022	1 day	Module 13: Lease Reinstatement (Dilapidations)	\$795	\$995
	Thursday 22 September 2022	1 day	Module 14: Technical Due Diligence for Commercial Properties	\$795	\$995

NOTE: * The Core Module 6 registration fee covers: Transport and arranging the off-site inspections for day two.

NZIBS Training Packages

below fees are exclusive of GST

	Modules 1 – 5 Certificate Package	6 days	Certificate in Residential Property Inspections	\$4,150	\$5,175
	Modules 6 – 10 Certificate Package	6 days	Certificate in Forensic Building Surveying	\$3,495	\$4,275
	Modules 11 - 14 Certificate Package	4 days	Certificate in Commercial & Asset Management	\$3,025	\$3,795
	Modules 1 – 14 Diploma Package	16 days	Diploma in Building Surveying	\$10,150	\$13,150





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SPECIAL OFFER

Discounted rate when you book the certificate or diploma package

Core Module Training Course – Christchurch

below fees are exclusive of GST

TICK HERE	Date	Duration	Course	NZIBS Member rate	Non Member rate
	TBC	1 day	Module 1: Introduction to the Building Act and Related Legislation	\$795	\$995
	TBC	1 day	Module 2: Properties of Moisture	\$795	\$995
	TBC	2 days	Module 3: The Building Envelope and Cladding Systems	\$1,195	\$1,395
	TBC	1 day	Module 4: Condition & Compliance Reporting	\$795	\$995
	TBC	1 day	Module 5: Residential Property Inspections	\$795	\$995
	TBC	2 days	Module 6: Forensic Investigations *	\$1,295	\$1,495
	TBC	1 day	Module 7: Technical Report Writing for Expert Witnesses	\$795	\$995
	TBC	½ day	Module 8: Decay, Fungi & Moulds	\$395	\$495
	TBC	½ day	Module 9: Durability & Materials Performance	\$395	\$495
	TBC	1 day	Module 10: Building Remediation	\$795	\$995
	TBC	1 day	Module 11: Contract Administration	\$795	\$995
	TBC	1 day	Module 12: Asset Management & Maintenance Planning	\$795	\$995
	TBC	1 day	Module 13: Lease Reinstatement (Dilapidations)	\$795	\$995
	TBC	1 day	Module 14: Technical Due Diligence for Commercial Properties	\$795	\$995

NOTE: * The Core Module 6 registration fee covers: Transport and arranging the off-site inspections for day two.

NZIBS Exam Resits 2022

Exam resits can only be undertaken after a three month additional study period from the date of the original exam or first resit attempt.

Resits can be taken at the end of a training day by arrangement with the Course Facilitator. Please contact the Executive Assistant for details.

NOTE: A supplementary fee of \$100 will be charged in addition to the Core Module 6 exam resit fee to cover transport and lunch for the off-site Inspection examination on day two.





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TICK HERE	NZIBS AWARD	FEE
<input type="checkbox"/>	NZIBS Diploma in Building Surveying Application Fee	\$295
<input type="checkbox"/>	NZIBS Certificate in Residential Property Inspection Application Fee	\$295
<input type="checkbox"/>	NZIBS Certificate in Forensic Building Surveying Application Fee	\$295
<input type="checkbox"/>	NZIBS Certificate in Commercial & Asset Management Application Fee	\$295

Yes, I would like to register to attend the NZIBS Module Course:

Name:	<input style="width: 95%;" type="text"/>	Auckland CBD	\$	<input style="width: 95%;" type="text"/>
Address:	<input style="width: 95%;" type="text"/>	Wellington	\$	<input style="width: 95%;" type="text"/>
		Christchurch	\$	<input style="width: 95%;" type="text"/>
Telephone:	<input style="width: 95%;" type="text"/>	Application Fee	\$	<input style="width: 95%;" type="text"/>
Mobile:	<input style="width: 95%;" type="text"/>	SUB-TOTAL	\$	<input style="width: 95%;" type="text"/>
Email:	<input style="width: 95%;" type="text"/>	Plus GST	\$	<input style="width: 95%;" type="text"/>
TOTAL				\$

Are you a NZIBS Member / Non Member? Transitional Student Non Member

If you are not a member of NZBIS, would you like information on joining the organisation? Yes No

Following submission of the NZIBS Core Module training registration form 2022, you will receive an email to confirm your attendance. Should you wish to cancel, please advise the Secretary in writing to avoid any cancellation fees before registrations close for the training course. Payment is required prior to the commencement of the module or when registrations close.

Payment is not due until the course has been confirmed and registrations have closed.

Please make payment (incl GST) to NZIBS into the nominated bank account as shown. To pay by credit card please telephone the NZIBS Secretary on:

0800 11 34 00

Pre-course reading will be released when payment is received.

Once completed, please send this registration form to:

office@buildingsurveyors.co.nz

Please pay via online banking via direct credit to:

New Zealand Institute of Building Surveyors

Bank Acct: BNZ: 02 0910 0154498 00

Reference: Your name and module name.

www.buildingsurveyors.co.nz

Tel: 0800 11 34 00





NZIBS Core Module Training Course Registration Form 2022

Terms and Conditions

NZIBS Diploma in Building Surveying – NZIBS Core Module Training Programme 2022 terms and conditions.

The fees shown on the registration form are exclusive of GST. The registration cost covers the course, pre course reading, trainer, exam marking and moderation fee, morning / afternoon tea, lunch and a completion certificate.

Completing the NZIBS Core Module training registration form 2022, confirms your attendance. Should you wish to cancel and not incur any cancellation fees, you will need to provide in writing your cancellation request before registrations close for the training course. Payment is required before the commencement of the module or when registrations close.

For a NZIBS Core Module Course to run we require a minimum of 10 and a maximum of 20 participants. Notice will be given two weeks prior to the course date should the course be cancelled, due to attendance numbers.

Should you wish to register for any Core Module training course after registrations have close, confirmation in writing acknowledging that you are aware the pre course reading has already been issued and that you confirm that you will not be disadvantaged by receiving this information late. We are unable to register or provide pre course reading to anyone 5 working days before a training course.

Please note, the Core Module training pre course reading is extensive and it will help you prepare for your examination at the end of the course day. Therefore, you will need to allow yourself time to read and study this material before attending the course.

No refund will be given for any cancellation after registrations have closed, or as a no show or for sickness on the course day.

Cancellation policy: \$250.00 + GST per day will apply. A substitute can be provided in place of the person who is unable to attend.

No refund or discounts are offered if the participant chooses to attend the course and not undertake the examination.

Examination resits will incur a charge shown on the registration form. Please note, a supplementary fee will be charged for resits for Core Module 6 On-site examination.

Any course information previously provided that is requested at a later date will incur an administrative charge of \$25.00 + GST.

Examination resits will need to be taken within 18 months of attending the Core Module training course, a maximum of two resits are allowed. If you fail the examination resits or are unable to resit the examination within this timeframe, you will need to complete the module course again, at a discounted one off fee.

Please refer to examination guidance for exam resits for Core Module 6 as this is a two part course involving a site visit.

The pass mark is 70% for a NZIBS Core Module Examination. For those who are unsuccessful in the NZIBS Module Exam and have achieved a mark under 55% or similar, your exam mark will be referred to the NZIBS Training committee who will determine whether you can undertake an exam resit or you will need to complete the course again; NZIBS will offer a discount off the course registration fee in such circumstances.

The Diploma in Building Surveying is only available to those students who attend all Core Module Training courses and have passed their Core Module 1 – 14 exams from 2015 onwards. If you completed and passed an exam prior to 2015, you will need to attend the course and undertake the examination again. Since February 2015, NZIBS Core Module training programme has undertaken an extensive review which in turn has changed most training courses and how the examinations are conducted.

Should you wish to apply for your Diploma in Building Surveying, please contact NZIBS:

- Tel: 0800 11 34 00, option 1
- Email: office@buildingsurveyors.co.nz.

Please note, the application can take up to 6 – 8 weeks to be finalised. There is a Diploma application fee of \$295.00 + GST.

As part of awarding the Diploma we present these at the annual NZIBS Conference each year in September. Should you wish to receive your Diploma beforehand, we can courier;

- Diploma certificate only in a tube - \$35.00 + GST
- Framed Diploma, wrapped - \$99.00 + GST

