



REGULATION 10 –

WEATHERTIGHTNESS REMEDIATION PANEL

Introduction

The primary purpose of this panel is to allow the Institute to recognise those members who have skills over and above those of ordinary Registered Members, including those Registered Members who are Certified Weathertightness Surveyors, in the specialist area of the remediation of 'leaky buildings', and to assist with the referrals of relevant work to those members. A secondary purpose of the panel is to provide for a process whereby insurers can recognise the additional skills obtained by members of the panel and may be able to offer related professional indemnity insurance to those members if required.

Members who have obtained the additional training and experience in the area of the remediation of leaky buildings may apply for and be considered for membership of the "Weathertightness Remediation Panel". Those members who satisfy the Institute's requirements for Panel Membership are identified on the Institute's Register by the words "Remediation Specialist" alongside their name.

Qualifications for Entry to Panel

The basic criteria for admission to the "Weathertightness Remediation Panel" are that the applicant has the knowledge, experience, philosophical approach, personal qualities and qualifications necessary to qualify as a member of the Panel. The minimum prerequisites for entry on to the panel are:

(a) The applicant must first be a **Registered Member** of the Institute

and

(b) The applicant must have attained a satisfactory pass mark in each of the Institutes **Weathertightness Inspection Training Course** modules, or the Institutes previous equivalent process.

and then

(c) The applicant must attend a two day **Remediation Training Course** comprising four modules relating to the design, administration and implementation of remediation works to buildings which have been damaged by a lack of weathertightness. A fee will be charged for attendance and participation in the course.

(Note: in exceptional circumstances the Executive may waive the requirement for an applicant to attend the Remediation Training Programme prior to attempting the weathertightness remediation panel examination, provided that the applicant can otherwise demonstrate a sufficient depth of experience in all of the processes of the design and implementation of remediation works.)

and

- (d) The applicant must have attained a satisfactory pass mark, at a level of attainment prescribed by the Executive, in the **Weathertightness Remediation Panel Examination** set at the completion of the Remediation Training Programme referred to in (c) above. A fee will be charged for the setting and marking of the examination.

and

- (e) The applicant must have satisfied the minimum levels of **practical background, experience and competencies** prescribed by the Executive of the Institute. The practical experience competencies are outlined within the explanatory guidelines attached to this Regulation. A fee will be charged for the applicant's personal interview.

Application

Membership of the Panel is a demonstration of the Institute's confidence in a member's knowledge, philosophical approach and experience in weathertightness remediation works such that the Institute will include that member's name on its list of Remediation Specialists.

Every member wishing to be placed on the "Weathertightness Remediation Panel" shall apply in writing to the General Secretary of the Institute, furnishing such information as the Executive may determine, but at least including information covering the requirements listed in (a) to (e) above. Every application for inclusion onto the "Weathertightness Remediation Panel" shall be accompanied by the prescribed application fees, and shall be referred to the Executive.

The Executive shall refer the application to a sub-committee appointed for the purpose and may adopt its report and recommendations.

Acceptance to the Panel

Each accepted application for the Remediation Panel shall be assessed by a sub-committee chaired by the President, and comprising of at least two additional Remediation Panel members. One of the members of the sub-committee shall be a member of the Education sub-committee appointed by the Executive. If there are no Remediation Panel members in the Education committee, then a Remediation Panel member shall be appointed to represent the Education committee in that role.

The sub-committee will consider the application, interview the applicant at a personal interview, and provide a recommendation to the Executive on the applicant's suitability for inclusion onto the Panel register. Appointment to the Panel shall be by majority vote of the Executive at one of its regular meetings.

Continuing Professional Development

The requirements of continuing professional development are mandatory for all Panel members who must maintain a record of qualifying events and submit them to the General Secretary each year in accordance with Regulation 04 – Annual Membership Programmes-Continuing Professional Development (which includes parts that are only applicable to Panel members).

Annual Review

A requirement of continued inclusion of a member on the “Weathertightness Remediation Panel” is that the member must remain active in the design, documentation, and administration of remediation works at a level that remains acceptable to the Executive.

The continued inclusion of a member on the “Weathertightness Remediation Panel” shall be reviewed annually by the appointed sub-committee, but removal from the Panel shall only be by majority vote of the Executive and be based on reasonable grounds.

Removal from the Panel

A member may be removed from the Panel by the Executive following the annual review conducted by the appointed sub-committee, or at the request of that member, or on resignation as a member of the Institute.

The Executive may remove a member from the Panel for other reasons, but before removal for any reason other than at the request of the member the member shall be given an opportunity to be heard if the member opposes the proposed removal.

The Executive shall give written notice of its intention to the member (with reasons) and the member shall have fourteen (14) days to appeal the decision.

A special meeting of the Executive shall be called within ten (10) days of receipt of the notice of appeal and a majority of the members present and voting will be binding on the member.

No name shall be removed from the Panel without a resolution of the Executive.