



APPLICATION FOR ADMISSION TO WEATHERTIGHTNESS REMEDIATION PANEL

1. APPLICANT'S DETAILS

SURNAME: _____

FIRST NAMES: _____

POSTAL ADDRESS: _____

TELEPHONE: _____ FAX: _____

MOBILE: _____ E-MAIL: _____

DATE: _____

2. PROFESSIONAL QUALIFICATIONS/MEMBERSHIPS

3. NZIBS MEMBERSHIP DETAILS

Date of Acceptance as Registered Member: _____ Registration No: _____

Date of Completion of Weathertightness Inspection Training Course: _____

Date of Completion of Weathertightness Remediation Panel Examination: _____

4. PRACTICAL EXPERIENCE

- (a) A complete and detailed history of your work experience prior to acceptance as a Registered Member, inclusive of relevant remediation experience (to be attached).
- (b) A complete and detailed history of your work experience following acceptance as a Registered Member (to be attached).

5. APPLICATION

The completed application form shall be accompanied by **an application fee of \$800.00 inclusive of GST** and three copies of the following documentation:

- a) A complete and detailed history of the applicant's work experience prior to their acceptance as a Registered Member of the Institute, inclusive of any 'leaky building' remediation experience that the applicant considers relevant to the application.
- b) A complete and detailed history of the applicant's work experience following their acceptance as a Registered Member of the Institute.
- c) A written resume for at least **TEN** significant weathertightness remediation projects that the applicant has been involved in during the five year period preceding the date of application for panel membership. For at least three of these projects the applicant shall have been the investigator, designer and engineer under the contract. Each resume shall include the following information :
 - A brief description of the building.
 - The details of the original construction and cause(s) of failure.
 - A summary report on the remediation works and dates during which the work was undertaken (300-500 words).
 - For one of the projects where the applicant was the investigator, designer and engineer under the contract, a copy of the investigation report, the remediation design and the contract administration documentation.
 - A description of the role of the applicant during the remediation process for each of the 10 projects (i.e. Designer, Engineer to the contract, Engineer's Representative, Observer).
 - Information supplied should not divulge information that could identify the property or associated persons or companies.

6. ADMINISTRATION SECTION

Recommendation of Panel Admission Sub-committee

APPLICANT'S NAME: _____

SUB-COMMITTEE CHAIRMAN'S NAME: _____

RECOMMENDED: YES / NO

If no, state reasons: _____

Signed: _____

Date: _____

(For office use only)

Date received by General Secretary: _____

Date of interview/Panel Evaluation: _____

Date admitted to Panel: _____